

Program Details and Application Guide for JUACEP Partner Universities Students – JUACEP Summer 10-week-course from June to August 2024 –

Overview

The course sponsors students from the partner universities allowing them to participate in research projects at Nagoya University (NU). Currently our partner universities are University of Michigan, UCLA, North Carolina State University, New York University, University of Washington, University of Toronto, and Polytechnique Montréal.

Number of students

3 to 5 graduate students and senior undergraduate students from each university. (Number is subject to change.)

Activities and Course Credits

- Research internship at the NU Graduate School of Engineering, 2 or 3 credits depending on home university
 - Special lectures for the program
 - Industrial visit
 - Manufacturing practice
 - Optional Japanese language beginner's class, 1 credit
- Participants will receive a certificate from Nagoya University upon completion of the course.

Important Dates & Deadlines

Program period: Please choose Track A or B

[Track A] **From June 3 to August 9, 2024.** (Dormitory access will be June 2 to August 10, 2024)

[Track B] **From June 17 to August 30, 2024.** (Dormitory access will be June 16 to August 31, 2024)

Application deadline: **March 21, 2024**

Notice of result: **March 29, 2024**

Decision date: **April 5, 2024**

Due date to find the host professor: **April 26, 2024**

How to apply

Please inquire with the coordinator of your home university first:

- Coordinator of UCLA: Prof. Jenn-Ming Yang <jyang@seas.ucla.edu>
- Coordinator of UM: Prof. Kazuhiro Saitou <kazu@umich.edu>
- Coordinator of NCSU: Mr. Tomohisa Koyama <tkoyama@tpnu.org>
- Coordinator of NYU: Prof. Katsuo Kurabayashi <katsuo.k@nyu.edu>
- Coordinator of UW: Ms. Sarah Pauling <spauling@uw.edu>
- Coordinator of UT: Prof. Shaker A. Meguid <meguid@mie.utoronto.ca>
- Coordinator of POLY: Ms. Julie Defretin <julie.defretin@polymtl.ca>



Apply via an online application form <https://forms.office.com/r/Nhy0867KAa> →→→
uploading the following documents according to the direction.

1. CV
2. Current university's ENROLLMENT CERTIFICATE that includes the planned date of graduation. The Certificate should be issued in English after February 1, 2024.
**Note: "Registrar" or any equivalent office at your school should sign this. Sample form can be used from [here](#).*
3. Latest academic transcript
**The transcript should include Fall 2022- Spring 2024 records. Applicants, who have enrolled in 2023 year and do not have records of Fall 2022- Spring 2023, should submit Fall 2023 to present records.*
4. Photocopy of student ID
5. Photocopy of passport (photo ID page) **Applicants who do NOT possess a passport at the time of application must send a copy to office@juacep.engg.nagoya-u.ac.jp by E-mail as soon as they obtain it.*
6. Headshot photo (JPG format with adequate pixel size for 3cm-width x 4cm-height)
**Face photo should only show the applicant him/herself alone clearly, and he/she must face the front without any head coverings such as caps, sunglasses etc. It should be taken within 3 months prior to submitting with no backgrounds or shadows.*

How to find your host professor

You are expected to find your host professor. To do it, go to NU School/Grad. School of Engineering, and click 'Departments'. Once you have found the research topic in which you are interested, get in touch with the corresponding professor(s) and ask them if they could accept you as a JUACEP visiting scholar. ***Please keep in mind attaching a CV and a brief description of your research field and topic.*** Though you are not required to obtain the host professor's acceptance by the application deadline, your effort will be taken into account in the selection process.

Eligibility

<Program participants must meet all of the following conditions>

- (a) Graduate students who will continue to study and/or get a degree at their home university after the program, or Senior undergraduate students who will enroll in a graduate program at their home university after the program.
- (b) Students who are able to enter and stay in Japan during the program period with visa waiver, or who are eligible to get Japan's short-term stay visa.
- (c) Students who are able re-enter the country and return to their home university after the completion of the program.
- (d) Students who have a medical and accident insurance coverage during the program period in Japan.
- (e) Students who are ready to comply with the submission of the **Declaration of Applicable Specific Categories⁽¹⁾**
→See page 3-(1) of this guide for details.

<To qualify for a scholarship support, all of the following conditions must also be fulfilled>

- (f) Students who have minimum GPA of 2.30 out of 3, as calculated using **JASSO's GPA calculation method⁽²⁾** →See page 3-(2) of this guide for the calculation method of other grading systems.
- (g) Students who are enrolled in the same degree program at their home university both when the program starts and when it ends.
- (h) Non-Japanese nationals.

Financial support

Selected students are eligible to receive a scholarship (80,000 JPY/month with 3 months maximum).

However, if they (will) receive any of the following scholarship(s) at the same time, this will not apply.

- (a) Japanese Governmental Scholarship
- (b) Scholarship more than 80,000 JPY/month awarded particularly to participate in JUACEP program from OTHER organization.

Program related fees:

- (a) JUACEP participation fee: 20,000 JPY
- (b) JUACEP research internship tuition: 29,600 JPY /2 credits or 44,400 /3 credits
- (c) Japanese class participation fee (optional): tuition of 14,800 JPY and 4,000 JPY for a Japanese textbook
- (d) Campus Personal Liability Insurance: 1,340 JPY
- (e) Dormitory fee for 10 weeks: 85,000 JPY at most including bed linens and Internet access.

FYI: Other out of pocket expenses

- (f) Passport.
- (g) Visa... The short-term stay visa is required depending on the participant's nationality. Single-entry visa will be issued. → Consular services, Ministry of Foreign Affairs of Japan
- (h) Round-trip air ticket.
- (i) Travel insurance which covers any disease and injury happened during your stay in Japan (REQUIRED).
- (j) Other living expenses like utilities, meals, local transportation, and personal cost will vary by individual.

Inquiry... JUACEP Office, Nagoya University
office@juacep.engg.nagoya-u.ac.jp

(1) Declaration of Applicable Specific Categories

In November 2021, in accordance with the clarification of the scope of control for 'deemed exports' under the Foreign Exchange and Foreign Trade Act (FEFTA), some provision of sensitive technology to students by universities and research institutions has become subject to control under the FEFTA. Consistently with this change, when applying to study at Nagoya University, students will be required to submit a '*Declaration of Applicable Specific Categories*' based on the '*Flowchart for Determining Applicable Specific Categories*'. Refer to the flowchart, complete the Declaration accordingly and upload it onto the online application system. Some students may also be required to submit a 'Letter of Confirmation' after the official results are announced. Where applicable, they will be contacted separately by email.

※ Details are available [here](#).

(2) JASSO's GPA Calculation Methods

Students hoping to be nominated for the JASSO scholarship must have a Grade Point Average (GPA) that is at least 2.30 out of 3.00 for the previous academic year. If applicants do not have grades for the previous academic year, they must submit their grades for the previous semester.

GPA in JASSO is calculated based on the following calculation formula (round off to two decimal places.)

	Grading System				
Four - grade evaluation / Pattern 1	-	Excellent	Good	Passing	Failed
Four - grade evaluation / Pattern 2	-	A	B	C	F
Four - grade evaluation / Pattern 3	-	100-80	79-70	69-60	below 59
Five - grade evaluation / Pattern 4	100 - 90	89-80	79-70	69-60	below 59
Five - grade evaluation / Pattern 5	S	A	B	C	F
Five - grade evaluation / Pattern 6	A	B	C	D	F
Grade Point Average	3	3	2	1	0

(Calculation Formula)

$$\frac{[(\text{number of GPA "3"credits} \times 3) + (\text{number of GPA "2"credits} \times 2) + (\text{number of GPA "1"credits} \times 1) + (\text{number of GPA "0"credits} \times 0)]}{\text{Total number of credits}}$$