

Program Details and Application Guide for JUACEP Partner Universities Students **– 2025 JUACEP Summer 10-week-course from June to August –**

Overview

The course offers students from the partner universities to participate in research projects at Nagoya University. Currently our partner universities are University of Michigan (UM), UCLA, North Carolina State University (NCSU), New York University (NYU), University of Washington (UW), University of Toronto (UT), and Polytechnique Montréal (PolyMTL).

Number of students

Up to 5 graduate students and senior undergraduate students from each university. (The number is subject to change.)

Activities and Course Credits

- Research internship at the NU Graduate School of Engineering with two or three credits depending on home university
- Special lectures for the program
- Industrial visit
- Hands-on experience on engineering
- [Optional] Japanese language beginner's class, 1 credit

Participants will receive a certificate from Nagoya University upon completion of the course.

Important Dates & Deadlines

Program period: **From June 17 to August 22, 2025** (Dormitory access will be from June 16 to August 22, 2025)

Application deadline: **March 21, 2025**

Notice of result: **April 4, 2025**

Your decision date of participation: **April 10, 2025**

Due date to find the host professor: **April 10, 2025**

How to apply

Apply via online application form except UM and UT.

UM students should first inform their coordinator or the IPE office of their intention to apply, and UT students should inform their coordinator and then apply through the online form.

Coordinator or contact person of each university for inquiry:

- UCLA: Prof. Jenn-Ming Yang <jyang@seas.ucla.edu>
- UM: Ms. Sarah Meer, IPE <smeer@umich.edu>
- NCSU: Mr. Tomohisa Koyama <tkoyama@tpnu.org>
- NYU: Prof. Katsuo Kurabayashi <katsuo.k@nyu.edu>
- UW: Ms. Sarah Pauling <spauling@uw.edu>
- UT: Prof. Shaker A. Meguid <meguid@mie.utoronto.ca>
- PolyMTL: Ms. Julie Defretin <julie.defretin@polymtl.ca>

ONLINE APPLICATION FORM <https://forms.gle/cGtjFQQUY3AHkpRQ9> →



Upload the following documents to >> <https://nuss.nagoya-u.ac.jp/s/iTLrgDzw3n5Krto>

1. CV
2. Current university's ENROLLMENT CERTIFICATE that includes the planned date of graduation. The Certificate should be issued in English after February 1, 2025.
**Note: "Registrar" or any equivalent office at your school should sign this. Sample form can be used from [here](#).*
3. Latest academic transcript
**The transcript should include Fall 2023- Spring 2025 records. Applicants, who have enrolled in 2024 year and do not have records of Fall 2023- Spring 2024, should submit Fall 2024 and after.*

4. Photocopy of student ID
5. Photocopy of passport (photo ID page) **Applicant who does NOT possess a passport at the time of application must send a copy to office@juacep.engg.nagoya-u.ac.jp by E-mail as soon as they obtain it.*
6. Headshot photo (JPG format with adequate pixel size for 3cm-width x 4cm-height)
**Face photo should show you alone clearly, it must be facing forward, without any head coverings such as caps or sunglasses. It must be taken within 3 months prior to submitting with no backgrounds or shadows.*

How to find your host professor

Participants are expected to find a host professor for research internship by themselves. In order to do it, visit NU School/Grad. School of Engineering, and click 'Departments'. Once you find a research topic that interests you, get in touch with the corresponding professor(s) and ask if they would accept you as a JUACEP visiting scholar. *It is strongly encouraged to attach CV and brief description about your present research field and/or the topic you are interested in.* The acceptance letter from the potential host professor would be considered significantly in the selection process.

Eligibility

<Program participants must meet all of the following conditions>

- (a) Graduate students who will continue to study and/or get a degree at their home university after the program, or Senior undergraduate students who will enroll in a graduate program at their home university after the program.
- (b) Students who are able to enter and stay in Japan during the program period with visa waiver, or who are eligible to get Japan's short-term stay visa.
- (c) Students who, upon completion of the program, return to their home university to continue their degree studies.
- (d) Students who have a medical and accident insurance coverage during the program period in Japan.

<To qualify for a scholarship support, all of the following conditions must also be fulfilled>

- (e) Students who have minimum GPA of 2.30 out of 3, as calculated using **JASSO's GPA Calculation Method** → See page 3 of this guide for the calculation method from other grading systems.
- (f) Students who are enrolled in the same degree program at their home university both when the program starts and when it ends.
- (g) Non-Japanese nationals.

Financial support

Selected students are eligible to receive a scholarship (80,000 JPY/month for up to 3 months).

However, if they (will) receive any of the following scholarship(s) at the same time, this will not apply.

- (a) Japanese Governmental Scholarship
- (b) Scholarship more than 80,000 JPY/month awarded particularly to participate in JUACEP program from OTHER organization.

Program related fees:

- (a) JUACEP participation fee: 20,000 JPY
- (b) JUACEP research internship tuition: 29,600 JPY /2 credits or 44,400 JPY /3 credits.
- (c) Japanese class participation fee (optional): tuition of 14,800 JPY and 4,000 JPY for a Japanese textbook
- (d) Campus Personal Liability Insurance: 1,340 JPY
- (e) Dormitory fee for 10 weeks: 85,000 JPY at most, including bed linens and Internet access.

FYI: Other out of pocket expenses

- (f) Passport.
- (g) Visa... The short-term stay visa is required depending on the participant's nationality. Single-entry visa will be issued. → Consular services, Ministry of Foreign Affairs of Japan
- (h) Round-trip air ticket.
- (i) Travel insurance which covers any disease and injury happened during your stay in Japan (REQUIRED).
- (j) Other living expenses like utilities, meals, local transportation, and personal cost will vary by individual.

Contact... JUACEP Office, Nagoya University
office@juacep.engg.nagoya-u.ac.jp

*JASSO's GPA Calculation Methods

Students hoping to be nominated for the JASSO scholarship must have a Grade Point Average (GPA) that is at least 2.30 out of 3.00 for the previous academic year. If applicants do not have grades for the previous academic year, they must submit their grades for the previous semester.

*JASSO: Japan Student Service Organization

GPA in JASSO is calculated based on the following calculation formula
(round off to two decimal places.)

	Grading System				
Four - grade evaluation / Pattern 1	-	Excellent	Good	Passing	Failed
Four - grade evaluation / Pattern 2	-	A	B	C	F
Four - grade evaluation / Pattern 3	-	100-80	79-70	69-60	below 59
Five - grade evaluation / Pattern 4	100 - 90	89-80	79-70	69-60	below 59
Five - grade evaluation / Pattern 5	S	A	B	C	F
Five - grade evaluation / Pattern 6	A	B	C	D	F
Grade Point Average	3	3	2	1	0

Calculation Formula

$$\frac{[(\text{number of GPA "3" credits} \times 3) + (\text{number of GPA "2" credits} \times 2) + (\text{number of GPA "1" credits} \times 1) + (\text{number of GPA "0" credits} \times 0)]}{\text{Total number of credits}}$$